



We believe that Uteach and our school partners are committed to our teachers having the best possible opportunity of being successful at their new teaching posts.

To this end, Uteach is committed to supporting the teachers by providing online training before the teachers start, CPD webinar training throughout the contract, and providing the teachers with a full bank of sequential lessons and teaching materials throughout their engagement with Uteach.

We ask all of our school partners to agree to the following terms and conditions for any teachers placed at their schools: -

1. Provide Uteach with name of individual NQT mentor from school for all the Supply Teacher(s) and agree what their role is to be.
2. Provide Uteach with a copy of the timetable for each Supply Teacher issued as early a date as possible which will list the years they will be teaching to enable Uteach and the Supply Teacher to prepare as much as possible before taking up their post.
3. Ensure that the Irish NQT Supply Teachers' timetable has an 80% loading (no more than 20 contact hours a week) and a commitment to join the official NQT UK programme.
4. Ensure that all Non-Irish European Supply Teachers have a timetable that is 80% loading (no more than 20 contact hours per week) and a mentor from the school to assist the teacher in a similar fashion to the official NQT UK programme.
5. Ensure that all Canadian Supply Teachers with less than 1 year experience have a timetable that is 80% loading and a mentor from the school to assist the teacher in a similar fashion to the official NQT UK programme.
6. Provide Uteach with any school and department handbooks, including a behaviour policy, that we can pass on to the teacher before they start.
7. Provide Uteach with performance and tracking data on the classes that the person will be teaching to help planning differentiation / stretch and challenge, SEN etc.
8. Provide Uteach with copies of any schemes of work or a list of topics only for the first term.
9. Intimate to Uteach which syllabus and exam board the Supply Teacher(s) will be teaching.
10. For September starts and where possible, facilitate the Supply Teacher(s) attending school for at least 1 week prior to teaching engagement commencing.



11. During the visit referred to in point 10, provide the Supply Teacher(s) with access to the school ICT networks in order that the Supply Teacher(s) can review teaching materials prior to the teaching engagement commencing.
12. Provide the Supply Teachers(s) with reasonable assistance with finding accommodation
13. Commit to a policy that allows all teachers a six week “bedding in” period before considering any termination of the contract.

In addition to the above terms, Uteach also strongly recommend that all Non-Irish European teachers are not given a form class during the first two terms of their contract.

Signed on behalf of the Client

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Name

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Position

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School Name

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Date

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